



**EMPLOYMENT APPLICATION**



On what date would you be available to work? \_

Please enter the hours and days you are available to work.

Describe any specialized training, apprenticeships, licenses or skills.

Please provide any other information that you feel will help us in considering your application for employment.

REFERENCES (Please list three persons, who are not related to you or previous supervisors, who can provide professional references.)

Name	Address	Phone Number	Relationship/Occupation	Years Known

**APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION**

**\*PLEASE READ CAREFULLY BEFORE SIGNING\***

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by a Sun Capital managed hotel that such employment with such hotel is at-will, for no specified duration and may be terminated by either Sun Capital Hotels or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statement of Sun Capital Hotels or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of Sun Capital Hotels except the President has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President of Sun Capital Hotels.

In consideration for employment with Sun Capital Hotels or a hotel managed by Sun Capital Hotels., if employed, I agree to conform to the rules, regulations, policies and procedures of Sun Capital Hotels at all times and understand that such obedience is a condition of employment.

I understand that if offered a position with Sun Capital Hotels, I may be required to submit to a pre-employment medical examination, drug screening and/or background check as a condition of employment. I understand that an unsatisfactory result from, refusal to cooperate with, or any attempt to affect the results of these pre-employments tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Sun Capital Hotels and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.

**BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Sun Capital, LLC. provides equal employment opportunities to all employees and applicants for employment without regard to race, creed, color, sex/gender, sexual orientation, national origin, age, disability, veteran status or rehabilitated ex-offender status in accordance with applicable federal, state and local laws. Sun Capital LLC. promotes a safe and drug-free work environment. Employees are subject to drug screening and/or additional background check prior to or during employment.

**Instructions:** Complete the application and provide resumes if available.

Applications can be faxed to 505-554-2762 or emailed to [hr@suncapitalhotels.com](mailto:hr@suncapitalhotels.com)